

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JANUARY 31, 2018

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Dangler called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mr. Dangler - President
Mr. Covin - Vice President
Mrs. George

Mr. Grant
Dr. Critelli
Mr. Zambrano

Mrs. Widdis - absent
Rev. Bennett
Mrs. Youngblood Brown

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools, introduced two students from the Gregory School and Audrey W. Clark School, **Matthew Pope** and **Rachael Valdes** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Dangler made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (D).

Ayes (7), Nays (0), Abstain (1) Mrs. Youngblood Brown, Absent (1) Mrs. Widdis

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Regular Meeting minutes of December 12, 2017
- Executive Session Meeting minutes of December 12, 2017

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (D1 – E5).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

D-1. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Re-organization Meeting minutes of January 3, 2018
- Executive Session Meeting minutes of January 3, 2018

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY18 NOVEMBER AND FY18 DECEMBER TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY18 NOVEMBER AND FY18 DECEMBER TRANSFERS (continued)**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY18 November and FY18 December Transfers as listed be approved for the months ending November 30, 2017 and December 31, 2017.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Widdis)
Date: January 31, 2018

2. **BOARD SECRETARY'S REPORTS - NOVEMBER 30, 2017 AND DECEMBER 31, 2017**

That the Board approve the Board Secretary's Reports for the months ending November 30, 2017 and December 31, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - NOVEMBER 30, 2017 AND DECEMBER 31, 2017**

That the Board approve the Report of the Treasurer for the months ending November 30, 2017 and December 31, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the November 30, 2017 and December 31, 2017 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of November 30, 2017 and December 31, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Widdis)
Date: January 31, 2018

Motion was made by Mrs. George, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (1) Dr. Critelli, Absent (1) Mrs. Widdis

6. **BILLS AND CLAIMS – NOVEMBER 15 - 30, 2017, DECEMBER 4 - 30, 2017 AND JANUARY 3 - 31, 2018 FOR CHRIST THE KING AND ANDREW CRITELLI**

That the Board approve the November 15 - 30, 2017, December 4 - 30, 2017 and January 3 - 31, 2018 for Christ the King and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

7. **BILLS AND CLAIMS – NOVEMBER 15 - 30, 2017, DECEMBER 4 - 30, 2017 AND JANUARY 3 - 31, 2018 EXCLUDING CHRIST THE KING AND ANDREW CRITELLI**

That the Board approve the November 15 - 30, 2017, December 4 - 30, 2017 and January 3 - 31, 2018 excluding Christ the King and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – NOVEMBER 30, 2017 AND DECEMBER 31, 2017**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for November 30, 2017 and December 31, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF NOVEMBER 30, 2017 AND DECEMBER 31, 2017**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of November 30, 2017 and December 31, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey
STUDENT REGISTRATION
(as of November 30, 2017)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				288	211	255	754			754
Kdg		56		114	113	114	334			334
1st	97	174	101				372			372
2nd	91	164	89				344			344
3rd	105	168	95				368			368
4th	69	138	100				307			307
5th	120	162	104				386			386
6th							0	365		365
7th							0	372		372
8th							0	355		355
9th							0		373	373
10th							0		359	359
11th							0		370	370
12th							0		293	293
MCI	8						8	8	15	31
MD							0			0
BD							0	9	36	45
LD	60		42				102	44	24	170
AUT	18		18				36	13	7	56
PD						27	27			27
OOD	7	2	5		6	1	14	8	21	50
Home Instruction										
TOTAL	575	864	554	402	330	397	3122	1174	1498	5731

November 2016 Figures									
AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS	TOTAL	
614	870	632	399	351	429	1121	1410	5826	

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of December 31, 2017)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				289	207	254	750			750
Kdg		57		114	113	115	399			399
1st	97	172	100				369			369
2nd	90	164	90				344			344
3rd	105	169	95				369			369
4th	69	139	100				308			308
5th	119	162	103				384			384
6th							0	358		358
7th							0	369		369
8th							0	349		349
9th							0		372	372
10th							0		356	356
11th							0		367	367
12th							0		292	292
MCI	9						9	8	16	33
MD							0			0
BD							0	9	35	44
LD	61		42				103	44	23	170
AUT	18		19				37	13	7	57
PD						27	27			27
OOD	7	2	5		5	1	20	8	21	49
Home Instruction							0	5		5
TOTAL	575	865	554	403	325	397	3119	1163	1489	5771

December 2016 Figures									
AAA	GRE	GLC	MA	JMFECLC	LWC	MS	HS	TOTAL	
610	585	849	428	316	417	1144	1459	5808	

F. **SUPERINTENDENT'S REPORT**

1. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Bryan Alintoff	Leah Hastings
Tamica Jetter	Danah Jetter
Loletah Kelly	Sherrie Linton-Sanderson
Eleanor Lockley	Micah McKinney
Kahran Morris	Cristina Navarro
Donna Rodriguez	Purvis White III
Mary Elizabeth Woodruff	

B) **EDUCATOR OF THE MONTH - NOVEMBER AND DECEMBER**

JENNIFER GLOVER - Social Worker, Audrey W. Clark School, presented by Mr. Dangler

TRACY CUMMINGS - First Grade Teacher, George L. Catrambone School presented by Mr. Dangler

C) **SUPPORT STAFF OF THE MONTH - NOVEMBER AND DECEMBER**

MARGARET JOHNSON - Instructional Assistant, Audrey W. Clark School, presented by Mr. Dangler

MICHAEL ROZZA - Custodian, Gregory Elementary School, presented by Mr. Dangler

2. **STUDENT COUNCIL LIAISON'S REPORT** - Maria Monzon – Student Advisor

Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening; this is my monthly report. The Gregory School and Audrey W. Clark School are both proudly presenting to you tonight as both schools have focused on teaching reading, writing and arithmetic while incorporating unique programs that work best for students.

Gregory School takes pride in the instructional programs available to their students, especially in their Daily 5 Literacy Framework program which focuses on meeting the widely varying needs of its student population. This Framework provides five different choices of activity work that allows students to work independently towards meeting their personal literacy goals. The Daily 5 activity options for students include a literacy block routine, explicit teaching and practicing of classroom behaviors, stamina building for sustained reading, stamina building for sustained writing, and an independent learning focus.

In addition to the Daily 5 program, Gregory School continues to implement a school wide writing program which further contributes towards developing the crucial literacy skills that students need to meet the rigorous academic standards and also become independent readers and writers. The writing program allows teachers to read to students, has students read and write with other peers, and progresses to having students read and write independently. Many teachers have expressed their satisfaction with the writing program because it has proven to tremendously impact the students' writing skill levels.

2. STUDENT COUNCIL LIAISON'S REPORT (continued)

Gregory School Principal Mrs. Morgan is most excited about the positive school culture that students and teachers have experienced during the school year thus far. Teaching can be a stressful and demanding responsibility, so her staff has made an effort to give "Kudos" to one another at every staff meeting in order to remind each other that their hard work and effort does not go unnoticed. Principal Morgan is also excited to be in charge of the entire building this year as it gives her the opportunity to build deeper relationships with the staff.

Audrey W. Clark School is designed to meet the individual learning needs of students to help them develop socially, academically, emotionally, and behaviorally. The overall goal at the Audrey W. Clark School is to provide students the opportunity to learn in a smaller setting that compromises of strong support and innovative teaching. This alternative learning approach is not meant as something negative, but in fact it is something positive as it provides more one on one individualized instruction in the areas where students need support.

Audrey W. Clark School takes great pride in their initiative of providing a learning atmosphere that is different from the rest of the schools in the district through the incorporation of unique classroom settings that make student learning more enjoyable. These non-traditional classrooms include innovative approaches such as non-traditional classroom seating and kinesthetic desks. The elementary program includes glider desks, kettle desks and knee and swizzle desks. The classrooms also have ball and bean bag chairs, along with floor mats that include snack trays. The school is currently in the midst of receiving a grant to get more chairs so all traditional chairs can be completely removed. These classrooms have been designed from scientifically proven research from the science of mind and body in an effort to maximize learning.

The school's initiative of providing an innovative, non-traditional learning atmosphere is also supported through many instructional programs, which includes a learning lab and weight room. The learning lab allows new learning pathways to be created and developed in the brain. All of the students enjoy the learning lab as it provides fun and exciting activities that stimulate their minds. The learning lab also specializes in working with every student's specific needs to make their learning pathways stronger.

The Audrey W. Clark School is excited to change the perspective of the alternative program and reinforce the positive outcomes of being in an alternative program setting as it helps students become stronger mentally, emotionally, socially, and physically.

3. SCHOOL PRESENTATION

The Gregory School students are "Soaring with The 7 Habits!" This year Gregory Elementary School will be presenting on how the 7 habits have inspired and motivated them to soar to higher heights. The theme of this year's presentation is centered on students choosing to Step In, Step Up, and Step Out! Students use their habits to make healthy choices both inside and outside of school. This presentation will display how the 7 habits have helped students to manage self-awareness and social interactions. Students will also share how they are encouraged to use the 7 habits in their individual life choices and future aspirations. Our performance will end with a vocal presentation by classes from the Gregory School Assembly Team.

G. **GENERAL ITEMS**

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

Comments from the Instruction and Program Committee Chair (APPENDIX G-2)

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G1 – G5).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

1. **APPROVAL OF RECAPTURE TECHNOLOGIES TO MANAGE E-RATE SERVICES**
That the Board approve Recapture Technologies for research, preparation, filing and administration of the E-rate process for the 2018 - 2019 funding year at a total cost not to exceed \$36,000.
2. **APPROVAL OF AGREEMENT WITH ROSETTA STONE**
That the Board approve/ratify the agreement with Rosetta Stone Language Learning to provide language learning software and services for participants in the adult ESL program from January 9, 2018 through December 9, 2018 at a cost not to exceed \$4,812.50.
3. **APPROVAL OF AGREEMENT WITH IMAGINE LEARNING**
That the Board approve/ratify the agreement with Imagine Learning to provide educational software suited to meet the needs of Middle School students at a cost not to exceed \$18,750 and the agreement to provide 2 on site workshops in the amount of \$3,000. The agreements will be paid by Title III funding.
4. **APPROVAL TO FILE THE KIDSFIT GAME CHANGER GRANT APPLICATION**
That the Board approve the filing of the Kidsfit Game Changer Grant application. The approach of the Kidsfit Game Changer Grant utilizes physical education to increase children's health, wellness, and curricular education from grades PreK - 12. The program is interested in implementing Action Based Learning, Kinesthetic Classrooms, and/or Teacher Training in schools. The funding awarding may range between \$1,000 - \$10,000, and could be partially or fully funded upon acceptance. This project aims to make education versatile and unlimited in its mission to incorporate fun, learning, and success.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. **APPROVAL TO ACCEPT ADDITIONAL FY2018 IMPACT AID FUNDING**
That the Board accept additional FY2018 Impact Aid funding in the amount of \$10,847.42.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

Motion was made by Dr. Critelli, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (G6 – G12).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

6. **APPROVAL TO SUBMIT THE FY2018 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT**

That the Board approve the submission of an amendment to the FY2018 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY2017 IDEA Carryover Funds to be incorporated into the approved FY2018 IDEA budget. The FY2017 carryover amounts are as follows:

1. IDEA Basic - \$245,419 (Non-Public Portion - \$32,130)
2. IDEA Pre-School - \$1,503

That the Board approve **JanetLynn Dudick, Ph.D. Assistant Superintendent for Pupil and Personnel Services**, to serve as the District's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **APPROVAL TO PARTICIPATE IN A SOCIAL SKILLS RESEARCH PROJECT WITH KEAN UNIVERSITY**

That the Board approve the following Resolution;

RESOLUTION

WHEREAS, The Long Branch Board of Education first seeks to support social skills education; and

WHEREAS, the Long Branch Board of Education will support and promote the development of specialized educational programs for students with cognitive and developmental disabilities,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education agrees to participate in the research project Measuring Social Skills in Children with Autism; and

FURTHERMORE WE HEREBY APPOINT JanetLynn Dudick, Ph.D. as the district's liaison and will be responsible agent at the district level to carry out the district's commitment for its schools to participate in social skills education and programming; and

WE AGREE TO follow through with the district's commitment and support our schools participation.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Widdis)
Date: January 31, 2018

G. **GENERAL ITEMS (continued)**

8. **APPROVAL OF AGREEMENT WITH SUNNYSIDE EQUESTRIAN CENTER**

That the Board approve the agreement with Sunnyside Equestrian Center for student participation in hands on equine science activities while practicing life skills. Students will also engage in horseback riding to fulfill sensory needs at a cost of \$200 per session for the 2017-2018 school year.

9. **APPROVAL TO FILE FY2019 IMPACT AID APPLICATION**

That the Board approve the filing of the 2019 Impact Aid application in an amount to be determined by the Federal Government.

That the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

10. **RE- ESTABLISHMENT OF THE IRENE RITTER FOUNDATION SCHOLARSHIP**

That the Board approve the re-establishment of the Irene Ritter Foundation Scholarship. This will be a one-time \$10,000 award for 3 (three) college bound male or female students. One \$5,000 award will be designated for a student enrolling in a four-year college or university, two students enrolling in a two-year college will each receive a \$2,500 award.

11. **APPROVAL TO ESTABLISH MARY LEE GILMORE MEMORIAL SCHOLARSHIP**

That the Board approve the establishing of the Mary Lee Gilmore Memorial Scholarship to be awarded annually in the amount of \$500. The scholarship will be awarded to a graduating senior who will be attending a college, university or career institution in the fall and will be based on financial need.

12. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

Donated by:

McDonald's	52 Free Cone Certificates 52 Free Small Fries Certificates (Value: \$104.00)
Larry Gibson	Copy/Fax Machine (Value: \$400.00)
Long Branch Recreation Wrestling	Scale (Value: \$1,999.99)
WLB Sports Association	Monetary (Value: \$2,000.00)

H. PERSONNEL ACTION

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H1 – H7).

Ayes (7), Nays (0), Abstain (1) Dr. Critelli, Absent (1) Mrs. Widdis

1. APPOINTMENT OF FUNDED GRANTS SECRETARY

That the Board approve the appointment of the following named individual as Funded Grants Secretary for the 2017-2018 school year:

KERA CROSBY*, Funded Grants Secretary, at \$45,468.00 effective February 1, 2018.
Replaces: Maribel Fernandez (Acct. # 11-000-221-105-000-12-00)
(UPC # 0925-12-FNDGT-SEC123).

2. RETIREMENT

That the Board accept with regret and best wishes the retirement of the following individual:

STEPHEN RAFFERTY, Maintenance, effective February 28, 2018. Mr. Rafferty has a total of 16 years of service.

3. RESIGNATION - CONTRACTUAL POSITIONS

That the Board accept the resignation of the following individuals:

TOBI SACCO HACKER, High School ESL Teacher, effective January 8, 2018.
ROSALIE SIMS, District Part-Time bus aide, effective February 7, 2018.

4. RESIGNATION - STIPEND POSITIONS

That the Board accept the resignation of the following individuals:

KELLY McOMBER, Morris Avenue School Extended Day Tutorial Program tutor, effective January 15, 2018.

KATHERINE GOOCH, Middle School Girls Softball Assistant Coach, effective January 25, 2018.

5. ANNUAL STIPEND POSITIONS – 2017-2018 SCHOOL YEAR

That the Board approve/ratify the annual stipend positions as listed:

DISTRICT

ESL Evening Class Parent Assistant

Ruby Chavez

\$11.33/hr.

HIGH SCHOOL

Science Team Advisor

Stacie Broderick

\$1,600.00

*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

6. **ATHLETIC/COACHING STIPEND POSITIONS - 2017-2018 SCHOOL YEAR**

That the Board approve/ratify the athletic/coaching positions as listed:

CATEGORY 3

HS Head Golf Coach	Andrew Critelli	Step 7	\$3,300.00
HS Baseball Coach	Louis DeLauro		VOLUNTEER

CATEGORY 2

HS Assistant Track Coach	Jayce Maxwell	Step 6	\$3,000.00
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7. **CHANGE IN TRAINING LEVEL**

That the Board approve a change in training level for the following individuals, effective February 1, 2018:

DANIELLE TARALLO, High School teacher, from BA to MA on the teacher's salary guide.

LESLIE GERAGHTY, High School teacher, from BA +30 to MA on the teacher's salary guide.

Motion was made by Mrs. Youngblood Brown, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H8 –I11).

Ayes (8), Nays (0), Absent (1) Mrs. Widdis

8. **APPOINTMENT OF SUBSTITUTES FOR 2017-2018 SCHOOL YEAR**

That the Board approve the following substitutes as listed:

A. **SUBSTITUTE CORRIDOR AIDES**

Kubilay Ates	Millicent Reed
Lawrence Florida	

B. **SUBSTITUTE SECRETARIES:**

Christina Gonzalez	Millicent Reed
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C. **SUBSTITUTE SECRETARIES: PENDING FINGERPRINTS**

Zamayjah Davis	Georgia Moss
Anabela Frazao	

D. **SUBSTITUTE TEACHERS**

Carlos Gomez

E. **SUBSTITUTE TEACHERS: PENDING FINGERPRINTS**

Charlene Bacon	Nicole Jaconski
Aaron McCue	

F. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Lawrence Florida	Millicent Reed
Christina Gonzalez	Allison Whitaker

H. **PERSONNEL ACTION (continued)**

8. **APPOINTMENT OF SUBSTITUTES FOR 2017-2018 SCHOOL YEAR (continued)**

G. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS: PENDING FINGERPRINTS**

Erin Blaney
Elizabeth Maita

Ta'Tyana Snelling

9. **APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY2018**

That the Board approve/ratify the following individual and their respective allocation of federal salaries to be charged to the federal grant for FY2018 as listed:

<u>Name</u>	<u>Grant</u>	<u>Amount</u>
Kelly Disler	IDEA Preschool	\$33,275.00

10. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-1.**

11. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-2.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010, c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR STUDENTS OUT OF DISTRICT PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR**

That the Board approve the following students out of district placement and transportation for the 2017 - 2018 school year:

GARFIELD PARK ACADEMY/THERAPEUTIC LEARNING CENTER
WILLINGBORO, NEW JERSEY

Tuition: \$31,912.92/Student

Transportation

Effective Dates: 1-4-2018 to 6-22-2018

ID# 1030069857, classified Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR STUDENTS OUT OF DISTRICT PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR (continued)**

HAWKSWOOD SCHOOL
EATONTOWN, NEW JERSEY

Tuition: \$37,689.36/Student
Transportation
*Extraordinary Aide: \$19,610.00/Student
Effective Dates: 1-2-2018 to 6-13-2018

ID# 9039316821, classified Eligible for Special Education and Related Services
*NOTE: Student requires one to one aide

LADACIN/SCHROTH SCHOOL
WANAMASSA, NEW JERSEY

Tuition: \$31,680.00/Student
Transportation
Effective Dates: 1-8-2018 to 6-20-2018

ID#: 6440985297, classified as Eligible for Special Education and Related Services

PROJECT ENTERPRISE, LLC. SOCIAL SKILLS
JACKSON, NEW JERSEY

Tuition: \$60.00/Day
Transportation
Effective Dates: 9-11-2017 to 6-30-2018

ID#: 5291466536, classified as Eligible for Special Education and Related Services

5. **RECOMMENDATION FOR TERMINATION OF FOSTER STUDENT OUT OF DISTRICT PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR**

That the Board approve the termination of the following foster student for out of district placement and transportation for the 2017-2018 school year:

NEPTUNE BOARD OF EDUCATION
NEPTUNE, NEW JERSEY

Tuition: \$11,000.00/Student
Effective Date: 12-1-2017

ID#: 4268141636, non-classified student.

6. **RECOMMENDATION FOR TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR**

That the Board approve the termination of the following atypical students for out of district placement and transportation for the 2017-2018 school year.

HARBOR SCHOOL
EATONTOWN, NEW JERSEY

Tuition: \$55,512.00/Student
Transportation
Effective Date: 12-22-2017

ID#: 1030069857, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

6. **RECOMMENDATION FOR TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR (continued)**

HAWKSWOOD SCHOOL
EATONTOWN, NEW JERSEY

Tuition: \$64,000.80/Full-time Student
Transportation
Effective Date: 1-1-2018

ID#: 6171180564, classified as Eligible for Special Education and Related Services

WINDSOR LEARNING CENTER
POMPTON LAKES, NEW JERSEY

Tuition: \$54,900.00/Student
Transportation
*Extraordinary Services: \$27,500.00/Student
Effective Date: 12-22-2017

ID# 9039316821, classified Eligible for Special Education and Related Services

*NOTE: Student requires one to one aide

7. **RECOMMENDATION FOR ATYPICAL HOMELESS STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2017-2018 SCHOOL YEAR.**

That the Board approve the following homeless student for placement and transportation for the 2017-2018 school year.

GREATER EGG HARBOR REGIONAL BOARD OF EDUCATION
MAYS LANDING, NEW JERSEY

Tuition: \$6,373.00/Student
Transportation
Effective Dates: 9-5-2017 to 1-4-2018

ID#: 8623152047, classified as Eligible for Special Education and Related Services

8. **RECOMMENDATION FOR ATYPICAL TUITION-IN STUDENT FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2017 - 2018**

That the Board approve/ratify the following tuition-in student for placement and transportation for the 2017-2018 extended school year:

EATONTOWN PUBLIC SCHOOL DISTRICT

Student ID#: 9599540275

Placement: Amerigo A. Anastasia School

Tuition: \$12,128.40

Effective: 7-5-2017 to 8-18-2017

I. **STUDENT ACTION (continued)**

9. **RECOMMENDATION FOR ATYPICAL TUITION-IN STUDENTS FOR PLACEMENT FOR THE 2017-2018 SCHOOL YEAR**

That the Board approve/ratify the following tuition-in students for placement for the 2017-2018 school year:

KEANSBURG PUBLIC SCHOOL DISTRICT

Student ID#: 2970866319

Placement: High School

Tuition: \$91.73/Day

Effective: 11-27-2017 to 6-15-2018

Student ID#: 9753950594

Placement: Audrey W. Clark School

Tuition: \$199.88/Day

Effective: 1-9-2018 to 6-15-2018

MONMOUTH REGIONAL BOARD OF EDUCATION

Student ID#: 2392662214

Placement: High School

Tuition: \$383.48/Day

Effective: 11-8-2017 to 6-15-2018

10. **PUPIL PERSONNEL SERVICES CONSULTANT -2017-2018**

That the Board approve the following Pupil Personnel Services Consultant for the 2017-2018 school year.

RESNICK CONSULTANTS LLC- Educational Audiologist

Joanne Case, Audiologist

\$ 150.00/hr

11. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

August 23, 2017

ANNUAL STIPEND POSITIONS – 2017-2018 School Year

Westwood Players Advisor; Ian Moore; \$2,075. This should have read \$4,000.

October 18, 2017

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

Amanda Roa Rosales, Alternative Program Academy teacher effective November 13, 2017, should have read effective January 2, 2018.

December 12, 2017

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Soledad Navarro, Alternative Academy instructional assistant from January 3, 2018 to January 13, 2018. Ms. Navarro did not take the approved time.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

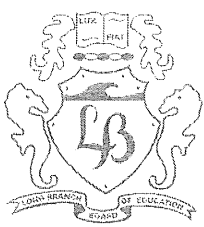
Vinnie Lepore
33 Ocean Terrace
Long Branch, NJ

Mr. Lepore mentioned one of the utility light poles at the entrance on Bath Avenue is out. He also mentioned that next to the Audrey W. Clark School there is an old boarded up home where there had been a fire in the garage behind it. He's concerned about the structure and suggested that the Board contact the City. Mr. Lepore stated that the Lt. Governor is looking into PILOT programs for New Jersey and working with Senator Sweeney for a possible solution. Lastly, he commended the Board for the work that was done on the districts' facilities, specifically the Middle School, which a neighboring town is considering modeling their renovations based on that building.

K. ADJOURNMENT – 7:54 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board adjourn the meeting at 7:54 P.M.
Ayes (8), Nays (0), Absent (1) Mrs. Widdis

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary



MINUTES

**OPERATION AND MANAGEMENT COMMITTEE
WEDNESDAY, JANUARY 10, 2018 – 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY**

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Mary George - absent
Bill Dangler
Tasha Youngblood Brown
Michele Critelli, Ed.D.

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Peter E. Genovese III, RSBO, QPA
Ann C. Degnan
Chris Dringus

FACILITIES

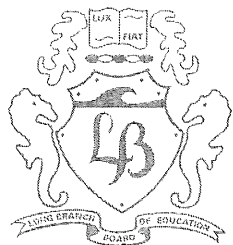
1. Heating Precautions were taken during the extreme cold.
2. Snow Removal was aided by Custom Lawn.
3. Historic High School Bidding Schedule (Review): We are in the bidding process for Phase II of the Historic High School. We had a walk-through scheduled for Thursday, January 11, 2018 and January 18, 2018. We have had 7 contractors pick up the bid specifications. All bids are due on February 13, 2018.
4. Review of Energy Savings Company (ESCO) Calendar: We have a draft of a Request for Proposal which is being reviewed by the Business Office to select an ESCO. Once an ESCO is selected, they will perform an Investment Grade Energy Audit to identify mechanical equipment and lights to be replaced. The audit takes several months so we expect work to commence in late summer.

TECHNOLOGY

1. New Core Equipment: We have replaced our 2 Firewalls, upgraded our 2 Proxy Servers, added a new core Internet Switch, and replaced our Internet Router.
2. New Internet Connection: We have doubled our bandwidth and reduced our cost by more than half.
3. Point to Point at the Maintenance Shop: The wireless connection has been established.
4. E-Rate: We are currently working on our E-Rate submittal which will encompass our vast city & district wide infrastructure while completely changing our course for warranties and replacements.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



MINUTES

INSTRUCTION AND PROGRAM COMMITTEE

Wednesday, January 10, 2018 - 5:30 PM

540 Broadway

Long Branch, New Jersey 07740

COMMITTEE MEMBERS:

Donald Covin, Chair
 Caroline Bennett
 Michelle Critelli, Ed.D.
 Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
 Alvin Freeman, Ed.D.
 Roberta Freeman, Ed.D.

1. **Program Highlight: Project Lead The Way Biomedical Program**

Presentation by Jena Valdivienzo, Science Supervisor 6-12, Tiffani Monroe and Stacie Broderick, PLTW Biomedical teachers

Students from Long Branch High took the Board of Education Instruction and Program Committee members through a journey of the four courses of the Project Lead The Way Biomedical Program. In the introductory course, students explore concepts of biology and medicine to determine factors that led to the death of a fictional person. The students showcased how the case was investigated from the mapping of the crime scene, to blood typing, to interpreting the medical/autopsy reports.

In the second course, Human Body Systems (HBS) students examine the interactions of human body systems. The students build organs and tissues on a skeletal Maniken®; use data acquisition software to monitor body functions such as muscle movement, reflex and voluntary action, and respiration; and take on the roles of biomedical professionals to solve real-world medical cases. In the final two courses Medical Interventions (MI) and Biomedical Innovation (BI) the students presented how they are learning through real world cases. In the course, they explore how to detect and fight infection; screen and evaluate the code in human DNA; evaluate cancer treatment options. The final presentation of the night was a 3D virtual model of an emergency room with a medical translator for the patient. Long Branch High School students are innovating solutions for medical issues of the 21st century.

2. **Questions/Discussion**

Goals of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

JENNIFER CAMPBELL, Lenna W. Conrow School teacher, effective January 22, 2018.

LYNNE CHIAFULLO, High School instructional assistant, effective January 22, 2018.

SOLEDAD NAVARRO, Alternative Academy Program instructional assistant, effective January 8, 2018.

CAROL POSSIEL, Gregory School teacher, effective January 1, 2018.

MAGALY RODRIGUEZ, Gregory School secretary, effective January 1, 2018.

ANA RUGO, Joseph M. Ferraina Early Childhood Learning Center teacher, effective January 1, 2018.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

JENNIFER BELL, Lenna W. Conrow School teacher, from January 17, 2018 to March 16, 2018.

JENNIFER CAMPBELL, Lenna W. Conrow School teacher, from January 10, 2018 to January 19, 2018.

LYNNE CHIAFULLO, High School instructional assistant, from December 18, 2017 to January 19, 2018.

ALISHA HAGERMAN, Gregory School teacher, from April 13, 2018 to May 10, 2018.

CHRISTEN FRENKEL, Middle School teacher, from January 2, 2018 to March 19, 2018.

NIKITA GRINNELL, Amerigo A. Anastasia School teacher, from February 5, 2018 to February 9, 2018.

CHERYL MARTIN, Amerigo A. Anastasia School teacher from April 30, 2018 to June 30, 2018.

KELLY MURPHY, Pupil Personnel Services, speech language specialist, from May 14, 2018 to June 30, 2018.

KALLIOPI PAPAYIANNIS, George L. Catrambone School teacher, from April 16, 2018 to June 30, 2018.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

ALISHA HAGERMAN, Gregory School teacher, from May 11, 2018 to June 30, 2018.

JOSEPH LEBRON, Gregory School custodian, from November 23, 2017 to January 31, 2018.

KELLY MURPHY, Pupil Personnel Services, speech language specialist, from September 1, 2018 to January 1, 2019.

CONFERENCES

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

\$395.00 per person

Sam Brewer, Groundsman and **Jason Zimerla**, Groundsman, to attend Athletic Field Maintenance & Construction Training, sponsored by Rutgers University, to be held on February 12, 13, 2018, at Cook Student Center, New Brunswick, NJ - (ACCT#: 11-000-262-590-309-12-44).

Nicole Catalano

\$382.00

Substance Abuse Counselor, to attend Association of Student Assistance Professionals of New Jersey Annual Conference: Empower, sponsored by Association of Student Assistance Professionals of New Jersey (ASAP-NJ), to be held on February 8, 9, 2018 at Marriott at Forrestal, Princeton, NJ (ACCT: #15-000-223-500-168-01-44).

\$249.00 per person

Donna Clay, RTI Teacher, **Lauren Sweet**, Student Advisor, to attend the Strategies and Structures for Teaching Reading and Writing, sponsored by Heinemann, to be held on March 8, 2018 at the Westminster Hotel, Livingston, NJ - (ACCT: #15-000-223-500-100-03-44).

Jason Corley

\$1,166.00

Athletic Director, to attend Directors of Athletics Association of New Jersey, sponsored by Directors of Athletics Association of New Jersey (DAANJ), to be held on March 12, 13, 14, 15, 16, 2018, at the Golden Nugget Hotel & Casino, Atlantic City, NJ - (ACCT: #15-402-100-500-220-14-44).

Juan Eshleman

\$550.00

Operations and Inventory Specialist, to attend Black Seal Low-Boiler Operator Classes, sponsored by The Training Center, to be held on March 14, 28, 2018, April 11, 2018 and May 23, 25, 2018 at the DoubleTree Hotel, Tinton Falls, NJ - (ACCT: #11-000-262-590-309-12-44).

April Morgan

\$179.00

Supervisor of Mathematics (6-12), to attend Association of Math Teachers of New Jersey, sponsored by Association of Math Teachers of New Jersey (AMTNJ), to be held February 7, 2018, at Ramada Plaza Hotel & Conference Center, Monroe Township, NJ - (ACCT: #11-000-230-585-390-12-44).

Elizabeth Muscillo

not to exceed

\$1850.00

21st Century Project Manager, to attend National Afterschool Annual Convention, sponsored by National Afterschool Association (NAA), to be held March 18, 19, 20, 21, 2018, at Hyatt Regency Atlanta Hotel, Atlanta, Ga. (ACCT: 20-469-200-580-469-20-10).

Vincent Muscillo**\$166.00**

Lead Principal High School, to attend Reducing Chronic Absenteeism, sponsored by New Jersey Principals and Supervisors Association and Foundation for Educational Administration/NJPSA/FEA, to be held March 26, 2018 at the Foundation for Administration Conference Center, Monroe, NJ (ACCT: #15-000-223-500-167-01-44).

Eric Peters**\$378.00**

Attendance Officer, to attend Association of Student Assistance Professionals of New Jersey Annual Conference: Empower, sponsored by Association of Student Assistance Professionals of New Jersey (ASAP-NJ), to be held on February 8, 9, 2018 at Marriott at Forrestal, Princeton, NJ (ACCT: #15-000-223-500-168-01-44).

\$799.00

Michael Salvatore, Ph.D., Superintendent of Schools, **James Brown**, Middle School Principal, **Francisco Rodriguez**, Anastasia School Principal, and **Melanie Harding**, Supervisor of Mathematics K-5 to attend Equity: School Rules & Regulations (Who Does What?), sponsored by Middlesex Cty Curriculum Council, NJ School Boards Assoc. NJ School Development Council, Rutgers Institute for Improving Student Achievement, to be held at the Marigold, Somerset, NJ (ACCT: #11-000-230-585-390-12-44).

Cory Pedalino**\$224.00**

Teacher GLC, to attend New Jersey Music Educators Association In-Service Conference, sponsored by New Jersey Music Educators Association, to be held on February 22, 23, 2018 at the East Brunswick Hilton, East Brunswick, NJ - (ACCT: #15-000-223-500-100-07-44).

Doreen Regan

not to exceed

\$1800.00

21st Century Site Coordinator, attend National Afterschool Annual Convention, sponsored by National Afterschool Association (NAA), to be held March 18, 19, 20, 21, 2018, at Hyatt Regency Atlanta Hotel, Atlanta, Ga. (ACCT: 20-469-200-580-469-20-10).

Bernadette Sherman**\$284.00**

RTI Teacher, to attend the Strategies and Structures for Teaching Reading and Writing, sponsored by Heinemann, to be held on March 8, 2018 at the Westminster Hotel, Livingston, NJ (ACCT: #15-000-223-500-100-03-44).

\$175.00 per person

Gary Vecchione, Asst. Facilities Manager, and **Ricky Logan**, Groundsman, to attend the Baseball & Softball Skin Surface Selection & Management, sponsored by Rutgers University, to be held on February 21, 2018 at State Operator Training Center, New Brunswick, NJ (ACCT: #11-000-262-590-309-12-44)

Christopher Volpe**\$259.00**

Principal (GLC), to attend Guided Math: Differentiate Your Math Instructions Using Small Groups (K-2), sponsored by Bureau of Education & Research (BERG), to be held on February 7, 2018 at the American Hotel, Freehold, NJ - (ACCT: #15-000-223-500-100-09-44).

Monthly HIB Report

Reporting Period – December 12, 2017 – January 31, 2018

Summary:

Total: Five (5) HIB investigations, three (3) confirmed

Amerigo A. Anastasia School

Two (2) investigations, zero (0) confirmed as HIB

High School

One (1) investigation, one (1) confirmed as HIB

Middle School

Two (2) investigations, two (2) confirmed as HIB

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID# 120800002

ID# 100900032

ID# 20183210

ID# 20201800

ID# 20214637

ID# 01004225 (Extended)

ID# 110650014 (Extended)

ID# 01002703

ID# 11001170

ID# 100850027

ID# 11001305

ID# 20194854

ID# 08001765

ID# 20203587

ID# 12000988

ID# 12000830

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 100900032

ID# 01003239

ID# 12001154

ID# 20214530

ID# 20204201

ID# 20244318

ID# 20215052

ID# 20183210

ID# 120900018

ID# 20193450

ID# 01003108